



## **Two Rivers Buses, Inc.**

### **School bus rules and bussing information**

8/8/18

#### **Basic bus rules:**

1. Sit in your assigned seat. The driver has the right to assign seats to any student.
2. NO eating or drinking on bus routes unless on a supervised field trip.
3. Stay seated in your seat. You may NOT switch seats at any time unless it is stopped at a designated bus stop.
4. All body parts must remain inside of the bus at all times.
5. No littering keep the bus clean.
6. The aisle must be kept clear so others don't trip.
7. Be courteous- No profane or vulgar language, No yelling or screaming, allow others to share a seat with you, and be polite to driver and other passengers.
8. Keep your hands to yourself- respect other peoples property
9. No vandalism or destruction of property
10. Hitting and fighting will result in immediate suspension
11. No throwing anything in or out of the bus
12. No Smoking
13. Harassment of any kind is not tolerated.
14. You must be registered to ride, no exceptions!
15. Students can only ride their designated bus to and from their assigned bus stop.
16. Cell phones use is prohibited unless it is an emergency.
17. All rules enforced at school apply for the bus as well.
18. Never cross in front of a bus unless it is a red light stop.

**Students are required to have a parent or guardian call the bus company allowing your own student to ride another bus. If you are not a bus pass student you must also pay \$1.00 per ride. Parents should not call for other students but their own. This also applies to using bus stops that are not your designated stop. All students must be registered or they will not be permitted to ride. Students will not be permitted to ride any other bus but their designated route unless a parent/guardian calls the bus company prior.**

#### **Bus Stops Pick-Up**

Bus routes are listed on the Two Rivers School District web page or call Two Rivers Buses. All students must be registered either through the district registry that is filled out at the beginning of the year or at Two Rivers Buses if starting after the first day of school. Students not registered will be turned away.

Arrive the minimum of 5 minutes prior to the bus time given. Drivers will not wait for students not at the bus stop. Bus stops are considered an extension of the school. Any inappropriate behavior will be written up. **Do not run along side of the bus.** This is very dangerous and you could be seriously injured. When at the bus stop please line up single file on the sidewalk not on the curb. Do not approach the bus until it has stopped and the door has opened. Once on the bus please find a seat quickly.

#### **Bus Stop Drop-Off**

All students must be registered or they will be denied transportation. You **MUST** remain seated until the bus has stopped completely before standing. When the bus has stopped exit in a single file line without pushing or shoving.

When at a bus stop please walk away from the bus to the sidewalk then cross safely after the bus pulls away, and the road is visible from both directions. The bus driver **will not** wave for you to cross if it is not a red light stop. **DO NOT** attempt to retrieve an item that has fallen under the bus it is very dangerous. If you drop something do not retrieve it without telling the driver first. There is a 10 ft. danger zone around the bus that is difficult for a driver to see and you could get hurt.

### **Red Light Stops vs Flashers**

Red light stops use flashing red lights, stop sign, and crossing gates to stop traffic. Red light stops have to meet these requirements: No curb on one or both sides of the road and/or one or no sidewalk on either side of the road. There are areas in town that require the use of red lights at bus stops, but the majority of use is in the country. When approaching a bus that has red light on you must prepare to stop. Students using a red light bus stop must wait for the driver to motion to cross a road before crossing. If there becomes a dangerous situation the driver will honk for the student to return to the side of the road. During the drop off the student should stand on the side of road in front of bus being able to see the driver.

**It is illegal to pass a school bus with its red lights flashing.** Do not pass a school bus until the red flashing lights are turned off. Drivers do take license plate numbers and turn them into the police when able.

Flashers are used in town and do not stop the flow of traffic. We do not allow students to cross in front or behind the bus during these times. Students must cross the street after the bus has pulled away from the curb and the road is clear.

### **Bus pass**

Your student must be registered and current pass paid in order to ride. All students are required to purchase a bus pass if you live within 2 miles of your school, your students is not being picked up or dropped off at home, are not in their schools district, or attend Two Rivers High School. If you have questions as to whether or not you are required to pay for bussing please contact the bus company. Bus passes can be purchased at the bus company only. A half pass is available to purchase if only riding one way or a whole pass for riding both to and from school. If your student is only riding occasionally you may pay \$1 per ride. For example: your student does not take the bus, but is riding with a friend home.

**If you do not have the pass paid within 5 days of the new pass date your student will not be allowed to ride until paid. Please do not send your student to the bus stop this is a service and payment is needed to ride. Please see the current bus pass schedule for additional info.**

### **Kindergarten Students**

All kindergarten students will be picked up at regular elementary bus stops only. We encourage parents to accompany their students to and from the bus stops. Two Rivers Buses will not keep students on the bus if a parent is not at the stop to greet them at the end of the day. Please register your student so they are permitted to ride.

### **4/K, Speech, Early Childhood, and Pre-K**

**All students need to be registered 2 weeks prior to start of school in order to create accurate routes. Students registering one week prior will not be added to the route for 1<sup>st</sup> week of school.**

All students are picked up and dropped off at their designated address provided by a parent. A parent, daycare provider, or (10 and up) older sibling, must be present to put the student on and also off the bus. Because of the age of the students you **MUST** come to the bus. If a parent, daycare provider, or older sibling is not at the designated address for the drop off your student will then return to school once the route is complete. If you fail to come to the bus your student will be returned to school at the end of the route as well.

An aid is provided by the bus company. We allow one other alternate pick up and drop off address but require a monthly schedule. These buses only have 4/K, Speech, Early Childhood students bused and older students/siblings are not allowed to ride along. Please call if your student will not need to be picked up throughout the school year.