



## Two Rivers Buses, Inc. School bus rules and bussing information

### Basic bus rules:

1. Sit in your assigned seat. The driver has the right to assign seats to any student.
2. NO eating or drinking on bus routes unless on a supervised field trip.
3. Stay seated in your seat. You may NOT switch seats at anytime on the bus unless it is stopped at a designated bus stop.
4. All body parts must remain inside of the bus at all times.
5. No littering keep the bus clean.
6. The aisle must be kept clear.
7. Be courteous- No profane or vulgar language, No yelling or screaming, allow others to share a seat with you, and be respectful to driver and other passengers.
8. Keep your hands to yourself- respect other people's property.
9. NO Vandalism or destruction of property.
10. Hitting and fighting will result in immediate suspension.
11. No throwing anything in or out of the bus.
12. No Smoking.
13. Harassment of any kind is not tolerated.
14. Cell phone use is not allowed unless there is an emergency.
15. **All rules enforced at the school apply for the bus as well.**

Students are required to have a parent/guardian make a phone call to the bus company to allow your student to ride another bus or use another bus stop. If you are not a bus pass student you must also pay \$1. Parents should not make phone calls for other students, only for their own students. This also applies to using bus stops that are not your designated stop.

**Please check the Two Rivers Public School web site for a list of bus stops and bus pass schedule.**

### Bus Stops Pick-Up

Arrive 5 minutes prior to bus arrival.

Bus stops are considered an extension of the school. Any inappropriate behavior will be written up. **Do not run along side of the bus.** This is very dangerous and you could be hurt. When at the bus stop and the bus is pulling up please line up single file on the sidewalk not on the curb. Do not approach the bus until it has stopped and the door has opened. Once on the bus please find a seat quickly and follow the basic bus rules.

### Bus Stop Drop-Off

You **MUST** remain seated until the bus has stopped completely before standing.

When the bus has stopped exit in a single file line without pushing or shoving.

When at a bus stop please walk away from the bus to the sidewalk then cross safely after the bus pulls away and the road is visible from both directions. The bus driver **will not** wave for you to cross if it is not a red light stop. **DO NOT** attempt to retrieve an item that has fallen under the bus it is very dangerous. If you drop something do not retrieve it without telling the driver first.

There is a 10 foot danger zone around the bus that is difficult for a driver to see and you could get hurt.

### **Red Light Stops vs Flashers**

Red light stops use flashing red lights, stop sign, and crossing gates to stop traffic.

Red light stops have to meet these requirements: No curb on one or both sides of the road and/or one or no sidewalk on either side of the road. There are areas in town that require the use of red lights at bus stops, but the majority of use is in the country. When approaching a bus that has red light flashing you must prepare to stop. Students using a red light bus stop must wait for the driver to motion to cross a road before crossing. If there becomes a dangerous situation the driver will honk for the student to return to the side of the road. During the drop off the student should stand on the side of road in front of bus being able to see the driver.

**It is illegal to pass a school bus with its red lights flashing.** Do not pass a school bus until the red flashing lights are turned off. Drivers do take license plate numbers and turn them into the police station where tickets may be issued at a significant cost to you.

Flashers are used in town and do not stop the flow of traffic. We do not allow students to cross in front or behind the bus during these times. Students must cross the street after the bus has pulled away from the curb and the road is clear or they will be written up.

### **Bus pass**

All students are required to purchase a bus pass if you live within 2 miles of your school, your students is not being picked up or dropped off at home, or are not in their schools district. If you have questions as to whether or not you are required to pay for bussing please contact the bus company. Bus passes can be purchased at the bus company only.

A half pass is available to purchase if only riding one way or a whole pass for riding both to and from school. If your student is only riding occasionally you need to pay \$1 per ride and need to call the bus company and make arrangements.

**If you do not have the pass paid within 5 days of the new pass date, your student will not be allowed to ride until paid. Please do not send your student to the bus stop this is a service and payment is required to ride.**

**Please see the currant bus pass schedule for additional info.**

### **Kindergarten Students**

All kindergarten students will be picked up at regular elementary bus stops only. We encourage parents to accompany their students to and from the bus stops. Two Rivers Buses will not keep students on the bus if a parent is not at the stop to greet them at the end of the day.

### **4/K, Speech, Early Childhood, and Pre-K**

**All students need to be registered 2 weeks prior to start of school in order to create accurate routes. Students registering one week prior will not be added to the route for 1<sup>st</sup> week of school.**

All students are picked up and dropped off at their designated address provided by a parent/guardian. We allow one alternate address but require a monthly schedule. A parent/guardian, daycare provider, or older sibling, must be present to put the student on and also to take your student off the bus. Because of the age of the students you **MUST** come to the bus. Please do not stand in your homes doorway, porch, steps or driveway. If a parent, daycare provider, or older sibling (12 AND UP) is not at the designated address for the drop off of your student or you do not come to the bus your student will then be returned to school once the route is complete. Be aware that the bus may run 10 minutes prior to the times given and up to 10 minutes past the time given based on students not attending that day, traffic delays, new students added/taken off the route, and weather. The route times may change throughout the year based on additions, students no long riding, and/or students with schedules.

A bus aid is provided by Two Rivers Buses, Inc. to assist the students while on the bus. These routes only have 4/K, Speech, Early Childhood students bused and older students/siblings are not allowed to ride along. Please call if your student will not need to be picked up throughout the school year.