

# Two Rivers High School Co-Curricular Code of Conduct

## STATEMENT OF PHILOSOPHY

Participation in Two Rivers High School co-curricular activities is an integral part of the Two Rivers High School curriculum, which is a privilege and should elicit great pride in both the student and his/her family. While our number one goal as a school district is to provide a sound academic experience for all of our students, co-curricular activities provide unique opportunities for students to promote their mental, physical, social and emotional development. By providing a strong co-curricular program, Two Rivers High School extends the privilege of enriching the mind and body to any student meeting district, Wisconsin Interscholastic Athletic Association (WIAA), and any applicable governing body's requirements. Like anything of value, it comes with a price tag. That price tag is a commitment from you to follow established rules. Co-curricular participants who comply with this code of conduct demonstrate a desire to dedicate themselves to self-improvement as well as to enhance the best interests of fellow teammates, advisors/coaches and school. If accepted, this privilege carries certain responsibilities, and this co-curricular code presents these responsibilities.

## GOALS

Co-curricular activities are an integral part of our educational curriculum. It provides opportunities for learning experiences difficult to duplicate in other school activities. Two Rivers High School co-curricular activities have the following goals:

1. To develop leadership skills and responsibility
2. To show team spirit, encourage others and contribute to good morale.
3. To be fair and treat others as one wishes to be treated.
4. To keep commitments to team.
5. To experience a variety of activities, to offer an outlet for a wide variety of students' abilities and interests
6. To treat all persons respectfully regardless of individual differences; to show respect for legitimate authority (e.g. Coaches, Officials, Captains).
7. To accept responsibility to set a good example for teammates, peers, younger students, fans and school community.
8. To understand the necessity of abstaining from the use of alcohol, tobacco, and other drugs in order to achieve the positive benefits of interscholastic athletics.
9. To help student athletes realize that participation in interscholastic athletics is a privilege with accompanying responsibilities.
10. To generate a sense of pride and unity in co-curricular programs for students, staff and community.

## ELIGIBILITY

These Rules of Eligibility are established by the Wisconsin Interscholastic Athletic Association (WIAA) and are supplemented with Two Rivers Public School District rules.

1. Enrollment in the Two Rivers Public School District as a full-time student.
2. A current physical exam form or alternate year card to participate in physical co-curricular activities as determined by a licensed physician. The physical exam form must be completed every other year, with April 1<sup>st</sup> as the earliest day of the examination. The alternate year card with parent or guardian signature is used in the second year.
3. An emergency medical form must be completed each year.
4. Parental/Guardian and athlete attendance at co-curricular code meeting.
5. A signed Student and Parent Athletic Contract acknowledging understanding and agreement to all school and WIAA rules.
6. A signed parent and athlete concussion education agreement.
7. Payment of any applicable fees.

## **RESPONSIBILITIES**

It is important to understand that participating in co-curricular activities is a privilege and not a right. You are also expected to share in the responsibility for such an opportunity that is provided, that shall include:

**Responsibilities to You:** The most important of these responsibilities is to broaden and develop strength of character. You owe it to yourself to derive the greatest benefit from your high school experiences. To live a healthy lifestyle and to respect your health both physically and mentally at all times.

**Responsibility to your Academic Studies:** Your academic studies and your participation in other co-curricular activities prepare you for your life as an adult. Co-curricular activities while very important to young people, is only a small part of life.

**Responsibilities to Your School:** Another responsibility you assume as a team member is to your school. Two Rivers Public Schools cannot maintain its position as having outstanding schools unless you do your best in the activity in which you are engaged and are a good role model. Other students and faculty are watching you. They know who you are and what you do. Make them proud. Be an example. Do not do anything to let them down.

**Responsibility to your Community:** The community and school tax monies make this co-curricular activity experience possible. For that reason, we must remember that we hold a clear and paramount responsibility to our community. You assume a leadership role when you are involved with a co-curricular activity. The student body and citizens of the community know you. You are very visible with the spotlight on you. The student body, the community and other communities judge our schools by your conduct and attitude, both on and off the field. Because of this leadership role, you can contribute significantly to school spirit and community pride. Our desire is that our students are a class act, not for the fact that we win rather that we are known as a program of character and excellence. Make Two Rivers High School proud of you, and your community proud of your school, by your consistent demonstration of these ideals.

**Responsibility to Others:** As a team member you also bear a heavy responsibility to your home. If you never give your parents anything to be ashamed of, you will have measured up to that ideal. When you know in your heart that you have lived up to all of the training rules, that you have practiced to the best of your ability everyday and that you have participated in the activity "all out", you can keep your self-respect and your family can be justly proud of you, win or lose.

**Responsibility to Younger Students:** The younger students in Two Rivers are watching you. They know who you are and what you do. The older upper-classmen, co-curricular participants are role models for the young students that will come after you. Make them proud. Be an example. They will copy you in many ways. Set good examples for them.

## **CODE OF CONDUCT RULES, MISDEMEANORS AND VIOLATIONS**

As a co-curricular participant it must be understood that this code of conduct program is not designed to be a punishment but a deterrent to you becoming involved in risky and dangerous behaviors. It is also to insure that you have the best possibilities to succeed in your activity and to learn the valuable lessons that co-curricular activities can teach.

Because you're mental and physical well-being is essential to your success we want you to reach your full potential. Therefore, we are asking you to become an active part of the solution, not to become part of the problem.

## **CODE OF CONDUCT RULES**

The following rules will apply to each co-curricular participant and will be in effect on a year-round (12 month) basis. Each activity advisor/coach also has the prerogative to establish and implement additional rules specific to his/her particular program.

**Academic:**

A student must meet school and DPI requirements defining a full-time student and have received no more than one failing grade (including incompletes) in the most recent (school issued) grade reporting period. Semester grades take precedence over quarter grades. Students who receive more than one failing grade will be restricted from co-curricular activities as follows:

**Two (2) or more F's.** Student is ineligible to compete in contests or performances for the next quarter (Ex. 1<sup>st</sup> quarter grades determine eligibility for 2<sup>nd</sup> quarter). Semester 2 grades will determine eligibility for fall sports. Students who are ineligible may practice with the team but are not allowed to travel to away contests on school nights.

**Administration reserves the right to limit or deny participation in any event if in the view of the administration the student is not or has not demonstrated adequate academic performance.**

**IF YOU ATTEND SUMMER SCHOOL AND PASS A COURSE IN YOUR AREA OF DEFICIENCY, YOUR "F" WILL BE DELETED. IF A COURSE IS NOT OFFERED IN YOUR AREA OF DEFICIENCY, YOU MAY SUBSTITUTE ANOTHER COURSE WITH THE APPROVAL OF THE ATHLETIC DIRECTOR OR PRINCIPAL.**

**Attendance:** A co-curricular participant must be in attendance the full day in order to be eligible to participate in that day's activities. Exceptions to this rule would include: School-sponsored activity, family emergencies, doctor/dentist appointments and/or others at administration's discretion. Unexcused absences **WILL NOT** be tolerated.

When a student joins a co-curricular activity, he/she may be expected to dedicate the time specified for practice by the advisor/coach. If practice is required, regular attendance at practice is required to remain as part of the team. It is the athlete's responsibility to notify the coach, in advance, of any circumstances which would prohibit attendance at practice(s) or contest(s) other than absence from school. Failure to comply may result in disciplinary action ranging from a verbal warning to dismissal from the team dependent upon the nature and/or frequency of the offense.

**Dress:** Every co-curricular participant is expected to maintain appropriate standards of dress and grooming while representing their school or team. **All T-shirt sayings must be approved by the athletic director.**

**Cell Phone Privacy:** It is the practice of Two Rivers Public School District to ensure the privacy of all individuals during the time they occupy locker room facilities at school and during school sponsored events. All cell phone use is prohibited in any school locker room. If a cell phone is found the advisor/coach has the right to confiscate the phone. If compromising photos are found to be taken with the phone, it may result in immediate removal from the co-curricular activity.

**Transportation:** All students participating in co-curricular activities are expected to ride the bus to and from competitions. Students may ride home with a parent/guardian if the parent/guardian gives the advisor/coach a signed alternate transportation consent and release form provided by the district. Students are NOT permitted to ride home with anyone other than their own parent/guardian

**Equipment:** Co-curricular participants are responsible for any uniforms and/or equipment issued to them. Each co-curricular participant is financially responsible for all lost, damaged (through negligence), or unreturned items issued by school officials in that student's name. Students will not be allowed to participate, practice, or compete in another sport until he/she has returned or paid for all uniforms and equipment that was issued to them in a previous season.

**Quitting:** A student who quits or is dropped from a team/activity for disciplinary reasons is not eligible to compete in another activity for the same season without the mutual agreement by both advisors/coaches and the athletic director. A student who quits does not receive credit for serving a suspension. Any student who is cut from an activity may compete/participate in another activity during that season.

## Honesty Clause:

1. The co-curricular participant shall be truthful.
2. The co-curricular participant shall be forthcoming with information.
3. The co-curricular participant shall not be deceptive or untruthful.
4. The co-curricular participant shall be cooperative.

If a member of school administration has a reasonable suspicion that a specific co-curricular participant may have violated the district's code of conduct, he/she may question that student about a possible violation. In responding to any such questioning about his/her personal actions, **it is expected that the student shall answer truthfully**. Also during the questioning process, a student may not attempt to mislead or misrepresent himself/herself, which may impede the investigation. If a student's answer is subsequently found to be untrue, disciplinary action/penalty will be doubled. (Example: a half season suspension will become a full season.)

## CODE OF CONDUCT MISDEMEANORS

The following misdemeanors will apply to each co-curricular participant and will be in effect at all times during the co-curricular season. These violations accumulate only during each school year. The following misdemeanors are unacceptable and will result in the loss of one competition (with the exception of OSS). Each activity advisor/coach also has the prerogative to establish and implement additional misdemeanors specific to his/her particular program.

**Behavior and Conduct:** Respect, courtesy, manners and good sportsmanship are basic to good citizenship and shall form the basis for all behavior. Since co-curricular participants represent the school in public, their behavior frequently determines the opinion outsiders have of the school and community. It is expected that the conduct of co-curricular participants will be exemplary at all times.

Below is a list of examples that are considered behavior unbecoming of a co-curricular participant, but is not an exhausted list:

- Unexcused absences
- Academic dishonesty
- Bullying/Cyber bullying/Harassment
- Vandalism or Property Destruction
- Poor sportsmanship including name calling, obscene gestures, and/or fighting.
- Being assigned an in-school suspension (ISS)
- Hazing/Initiation Ceremony: Two Rivers High School will not permit, nor will any co-curricular participant stage, any type of "initiation ceremony" or hazing for co-curricular participants at any time and on any level. This prohibition includes locker/shower pranks, etc.
- Engaging in or being an accomplice to any other immoral or unacceptable conduct contrary to the philosophy of the Co-Curricular Code, the regulations within WIAA, or the ideals, principles and standards of the Two Rivers Public School District.
- **\*\*\*Out of School Suspension\*\*\*:** (OSS) Being suspended from school. Penalty will be determined by administration.

## CODE OF CONDUCT VIOLATIONS

Code of Conduct Violations will apply to each student athlete on a year-round (12 month) basis in all locations, including non-school activities. Violation of the Code will result in penalties, which are consistent with those identified within the code, administered by the athletic director. All Code of Conduct Violations will be cumulative beginning with a student's initial participation on a freshman, junior varsity, or varsity team. Each activity advisor/coach also has the prerogative to establish and implement additional misdemeanors specific to his/her particular program.

**Criminal Behavior:** An athlete who participates in activities resulting in his/her arrest or formal charges being filed in a court of law. If the school district has adequate and competent evidence that the student participated in the offense for which he or she is charged, a

penalty may be imposed pursuant to this Code prior to completion of the criminal proceeding. **If the school district does not have such evidence and the student is convicted of a crime, the penalty pursuant to this code will be imposed upon conviction.** In the latter case, the athlete may continue to participate in his/her sport until resolution of the matter by the judicial system.

**3 Code of Conduct Misdemeanors in a school year:** An athlete who receives three code of conduct misdemeanors in the same school year will be given a code of conduct violation.

**Chemical Health Violation:** A chemical health violation includes Possession, Use, Buying, Selling and/or Being Under the Influence of Any Drugs and Drug Paraphernalia: (Note drugs are defined as tobacco, alcohol, illegal drugs, performance enhancing drugs, or medications without a prescription or use not in accordance to prescription directions.)

**Presence in a bar or tavern:** Being present or loitering in a bar or tavern without a student's parents/guardian.

**Presence at party** or gathering where alcohol or drugs are being illegally consumed: If a co-curricular participant attends a party where alcohol or drugs are being illegally dispensed, the student must **LEAVE IMMEDIATELY**. To remain in the presence of this illegal activity shall constitute a violation of the code of conduct. \*

**Note: Co-curricular participants should encourage as many classmates as possible to leave with them.**

\*The intent of the "presence at a party" is not to deny participation with adult family members in gatherings such as weddings, anniversaries or other family gatherings.

**Hosts of Parties Lose the Most:** There may be a **greater consequence** for a co-curricular participant, if it is determined, who is involved in the organization, facilitation, promotion, or hosting of any gathering or social event where alcohol or drugs were known to be available or used.

**Cyber Image Policy:** Any identifiable image, photo or video which implicates a co-curricular participant to have been in possession or presence of alcohol and/or drugs or portrays actual use, or out of character behavior or crime, shall be confirmation of a violation of the code. Since there is no way to establish a timeframe for when or location of where the image was taken, it shall be a responsibility that the co-curricular participant must assume. It must also be noted that there may be persons, who would attempt to implicate a co-curricular participant, by taking such images, to place them in a situation where they might be in violation of this code standard. This is our rationale for demanding that our co-curricular participant not place themselves in such environments.

## **PENALTIES FOR CODE OF CONDUCT VIOLATIONS**

- The penalty for that season will be imposed immediately following the violation.
- When calculating the number of contests to be forfeited, any amount that results in a decimal remainder of .5 or greater will round to the next whole number.
- The student will be ineligible for all activities during the period of suspension and prior to a reinstatement request.
- During the period of the suspension, the student is required to attend team meetings and practices and must participate in every team/group activity, but may not compete.
- For sporting activities in which the number of contests forfeited is greater than the number that remains in the season, the remainder will be carried over to the next sporting season in which the athlete participates. Number of performances may vary yearly. The actual penalty will be determined using the actual schedule for the current school year. The number of contests forfeited will be recalculated when the forfeiture involves two different sports, allowing a prorated penalty to take effect.

**First Violation:** Automatic suspension from the competitive team for **25%** of that competitive season's scheduled contests. If a co-curricular participant receives a violation due to alcohol or drug related issues, the co-curricular participant will be required to attend two Student Assistance Program meetings.

**Second Violation:** Automatic suspension from the competitive team for **50%** of that competitive season's scheduled contests. If a co-curricular participant receives a violation due to alcohol or drug related issues, the co-curricular participant will be required to have an assessment done by an Aurora Behavioral Health Center Representative and attend 3 one hour sessions at the Center at his/her own expense. The co-curricular participant may be subject to random drug testing at his/her own expense. Arrangements for the drug testing will be made or approved by the High School Principal.

**Third Violation:** Automatic suspension from all co-curricular activities for the rest of high school career.

### **CODE OF CONDUCT VIOLATIONS REINSTATEMENT**

All students must seek reinstatement after any code of conduct violation to regain eligibility. The student must attend all practices/meetings and be present at all competitions while under suspension.

### **CODE OF CONDUCT VIOLATIONS REPORTING PROCEDURE**

Athletic training rule violations shall be reported to the Athletic Director. The report should indicate the nature, date and time (if appropriate) of the violation.

The Athletic Director shall investigate any reported violation. Any violation investigation shall include an opportunity for the accused student to respond to the Athletic Director concerning the charges prior to any disciplinary action. The Athletic Director will determine whether or not the violation report warrants disciplinary action and will inform the student of any penalty to be assessed. The Athletic Director shall inform the parents of the violation before the penalty is assessed. They will be notified of the time and date that the penalty will be assessed.

### **CODE OF CONDUCT VIOLATIONS APPEAL PROCESS**

Students who do not concur with the Athletic Director's decision may ask for a review by the Appeals Committee. The members of the Appeals Committee for an athletic violation shall be the Principal and four non-coaching faculty members. The Appeals request must be filed within 5 days of the disciplinary ruling. Parents of the student are allowed to attend the Appeals Review if they wish. The decision of the Appeals Committee is final.

## **AWARDS**

**Freshmen student-athletes** who end the season in good standing receive numerals. The only time an athlete can get numerals is when he/she is a Freshmen.

**Sophomore student-athletes** who end the season in good standing receive a Sophomore Award. This award is not considered a JV award.

The only time an athlete can get a Sophomore patch is when he/she is a Sophomore.

A Freshmen on a Sophomore team does not get a Sophomore patch.

Freshmen on a Sophomore team get numerals only.

**Varsity student-athletes** who meet the coach's criteria and end the season in good standing receive a varsity letter and a sport metal insert. Managers are eligible for a varsity letter upon the completion of one varsity season.

### **Senior Athletic Award**

1. The athlete must finish the season in good standing in a minimum of two athletic activities, lettering in at least one, during his/her senior year.
2. The athlete must have finished at least six seasons in good standing.
3. There can be no athletic code violations during the four years.

### **12 Season Award**

1. Athlete participates in a different sport in each of the three seasons (fall, winter, spring ) for all four years.
2. There can be no athletic code violations during the four years.

### **All-Academic Team**

1. Senior athlete in good standing.
2. 3.75 or better cumulative grade point average.
3. Senior athlete has to participate in one sport their senior year.

# Two Rivers High School Code of Conduct Contract

Our tradition has been to win with honor, to develop young people of character, that our community has pride in, on and off the field. We desire to win, but only with honor to our co-curricular participants, our schools and our community. Such a tradition is worthy of the best efforts of all concerned.

## SUPREME COURT UPHOLDS CODES FOR Co-Curricular Codes

Co-Curricular Codes of Conduct and drug testing have been upheld five times by the Supreme Court of the United States of America. The basis for that support is due to the fact that in co-curricular activities we must insure the health and safety of those that partake in high level physical activities. The Supreme Court of the United States supports the efforts outlined in the Co-Curricular Codes of Conduct, we hope you do too.

### Parent/Guardian:

By signing this document, I (print) \_\_\_\_\_ parent/guardian, indicate that I have knowledge, understanding and agreement to these standards, set forth in order for my son/daughter \_\_\_\_\_ to be afforded the privilege of representing Two Rivers High School as a participant in a co-curricular activity. I am also aware that any violation on the part of my child, to any of these standards, shall result in the consequences contained within this policy.

\_\_\_\_\_  
Signature Date

### Co-Curricular Participant:

By signing this document, I (print) \_\_\_\_\_ co-curricular participant, indicate that I have knowledge, understanding and agreement to these standards, set forth in order for me to be afforded the privilege of representing Two Rivers High School as a participant in a co-curricular activity. I am also aware that any violation to any of these standards shall result in the consequences contained within this policy.

\_\_\_\_\_  
Signature Date

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## PARENTAL INSURANCE WAIVER

We, the undersigned, feel we have adequate insurance protection for our son/daughter while practicing or participating in interscholastic sports.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: You must sign this form whether you have your own insurance or not. If you do not have adequate insurance protection, application forms can be picked up in the high school office.