

General Classroom Procedures for Mr. Rysticken's classes

*****Respect- if you know this, all procedures will be common sense.*****

1. Procedure upon entering the classroom EVERY DAY (unless instructed otherwise) a.k.a. Start-Up:

- Sit in your assigned seat before the bell rings
- Have your required materials on your desk
- Begin with the word of the day and the start-up activity located in the left hand corner of the board

2. Procedure for when you have a question/comment:

- Remaining quiet, raise your hand
- When called upon, ask your question/offer your contribution

3. Procedure for being dismissed from class:

- Students are to remain seated in their assigned seat until dismissed
- The bell does not dismiss you, I do!

4. Procedure for finding out what you missed when absent:

- Students are responsible for asking for work that they missed prior to the starting bell or after class.

5. Procedure for turning in late work when absent:

- It is the student's responsibility to turn in assignments when absent.
- Late assignments **MUST** be turned in at the beginning of the hour
- Students are only allowed to turn in one late assignment per quarter.
 - Students **MUST** attach their "Late Work Coupon" to the late work
 - Students are only allowed one "Late Work Coupon" per quarter
 - Assignments may **ONLY** be turned in with a coupon the **DAY AFTER IT WAS ORIGINALLY DUE**
 - Assignments turned more than a day late will **NOT RECEIVE CREDIT**
- This policy does not apply to excused absences

6. Procedure for handwritten assignments

- Handwritten assignments will only be accepted in blue ink, black ink, or pencil; work completed in another color must be recopied and resubmitted.
- If an assignment needs to be recopied and is turned in the following day it will need an accompanying "Late Work Coupon"

7. Procedure for sharpening a pencil or getting Kleenex, where you need to leave your seat WHEN I AM SPEAKING:

- Wait patiently for the discussion to stop/work time to begin
- Raise your hand
- Once called upon, ask for permission
- If granted, proceed

8. Procedure for using the restroom or leaving class

(Avoid by using passing time)

- Wait for a complete stoppage of conversation
 - This means you are done being instructed for the day or have been given time to work individually
 - Bathroom breaks will not be granted during class discussion or if abused
 - I do not have to grant you permission; use the restroom during passing time.
 - If granted, sign out in front, proceed, and then return immediately to the classroom

-In the case of an emergency (your feeling extremely ill, etc...) you DO NOT need to wait for permission; proceed IMMEDIATELY to the restroom...someone will check up on you shortly

9. Touching the Animals

- These are my creatures, therefore you should not touch **anything** without asking

SCIENCE GRADING SCALE

90 – 100% A

80 – 89% B

70 – 79% C

60 – 69% D

59 – below F